

# Connie Chan | Illustrator, Graphic Designer, Web Specialist

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## Education

### Nottingham Trent University

Nottingham, United Kingdom

Sept 2009 – Sept 2010

Postgraduate Diploma, Illustration

Recipient of the NTU International

Scholarship

### De Anza Community College

Cupertino, CA.

September 2006 – June 2009

A.A candidate, Film/TV, graphic

design

### University of California

Los Angeles, CA.

Sept 2003 – Sept 2005

BS Cognitive Science with an emphasis on computers

Overall GPA: 3.3

## Employment History

### The Hill Group (August 2001 - present)

Webmaster, consultant, clerk; San Jose, CA

Site URL located at: <http://www.hillgroup.com>

-Redesigned and maintained company website, including the implementation of online store and blog. Trained client with basic functionality of Dreamweaver and FTP. Implemented strategies for website search engine optimization.

### National Design Academy (October 2010 - December 2010)

Web Specialist; Nottingham, UK

-Developed a site design for Motorsports and fiber optic equipment manufacturing using Photoshop and Dreamweaver. Also assumed responsibilities for maintaining the Academy's main site in web developer's leave of absence.

### P. Kasper and Associates (February 2008 – December 2010)

Webmaster, consultant; Monte Sereno, CA

Site URL located at <http://www.pkasperassociates.com>

-Transitioned HTML content format from Front Page to Dreamweaver and subsequently performed general maintenance and information updates. Enabled e-commerce through a shopping cart system and implemented methods to improve search engine optimization.

### Applied Materials, Inc. (October 2006-2009)

Electronic Media Intern; Santa Clara, CA

-Processed and executed content updates for the company's external website. Prepared and distributed monthly site traffic statistics for analysis.

### Bandai Namco (June 2006-September 2006)

Quality Assurance Game Tester; Santa Clara, CA

-Assessed products for technical issues. Provided documentation and suggestions for errors.

### TokyoPop (July 2005 - September 2005)

Information Technology Intern; Los Angeles, CA

-Aided employees with technical troubleshooting for both Mac and PC. Assisted with administrative tasks involving reception and guest visitation.

### Freelance work (2001-present)

-Aided with general website maintenance, site renovations, search engine optimization and client software training

## Skills

**Operating Systems:** Windows 2000/XP/NT/Vista, Mac OS X

**Programming:** C, C++, Javascript, Perl, HTML, LISP, Flash Action Script 2.0, PHP 5.2, Ajax

**Software:** Microsoft Office Suite 7 & 2007; Adobe (all CS4) Photoshop, Dreamweaver, Flash, Illustrator, InDesign, Encore, After Effects, Image Ready, Premiere, Sound Booth; Sonic Foundry SoundForge; Final Cut Pro; iMovie; MonkeyJam;

**Web Software:** Wordpress; Zen Cart E-Commerce

References available upon request